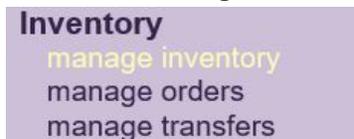




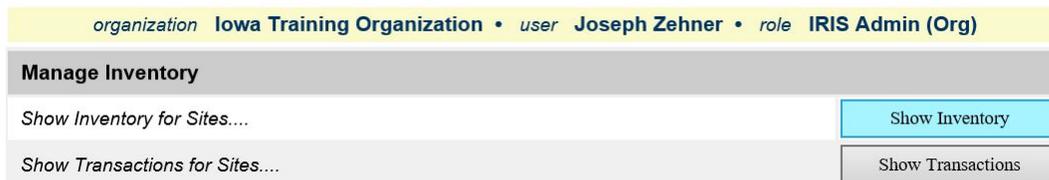
## Iowa Department of Public Health Immunization Registry Information System (IRIS) Adjusting COVID-19 Vaccine Inventory for Wastage January 22, 2021

It is critical to account for every dose of COVID-19 vaccine. All measures should be taken to prevent and minimize COVID-19 vaccine wastage. However, there may be situations when doses cannot be used and must be accounted for in IRIS inventory. The CDC COVID-19 Vaccination Program Provider Agreement requires providers to report the number of doses wasted, unused, spoiled, or expired to IRIS. Health care providers can use the following instructions to adjust COVID-19 vaccine inventory in IRIS. Contact the IRIS Help Desk at 800-374-3958 with questions regarding vaccine inventory.

1. Select the 'manage inventory' link under the Inventory section on the left menu panel.



2. Select the 'Show Inventory' button.



3. Search for the appropriate vaccine lot number. After locating the lot number, select the blue trade name link.

<input type="checkbox"/>	<a href="#">Moderna COVID-19 Vaccine</a>	TESTMOD	100	Y	Y	01/01/2069
<input type="checkbox"/>	<a href="#">Moderna COVID-19 Vaccine</a>	ERT4567	692	Y	Y	08/26/2069
<input type="checkbox"/>	<a href="#">Moderna COVID-19 Vaccine</a>	IA9098-23	1	Y	Y	01/01/2069
<input type="checkbox"/>	<a href="#">Pfizer COVID-19 Vaccine</a>	FGT543	19	Y	Y	01/01/2069
<input type="checkbox"/>	<a href="#">Pfizer COVID-19 Vaccine</a>	DEF456	964	Y	Y	01/01/2069
<input type="checkbox"/>	<a href="#">Pfizer COVID-19 Vaccine</a>	COVID123	10	Y	Y	11/23/2099
<input type="checkbox"/>	<a href="#">Pfizer COVID-19 Vaccine</a>	EH9899	94	Y	Y	01/01/2069

4. On the Edit Inventory page, navigate to the Modify Quantity On Hand section.
  - a. Select the action of 'Subtract'.
  - b. In the 'Amount' field, enter the number of doses being adjusted.
  - c. In the Reason dropdown menu, select the adjustment reason code of 'Open vial but not all doses administered' or 'Vaccine drawn into syringe but not administered'. ONLY these reason codes should be used to document COVID-19 vaccine wastage.**
  - d. Select the 'Save' button.

**Edit Vaccine Inventory Information**

Site: Iowa Training Organization

Trade Name: Moderna COVID-19 Vaccine

Manufacturer: Moderna

NDC: 80777-0273-90  
 CARTON, 10 MULTI-DOSE VIALS

Lot Number: ERT4567

Dose: 0.5

Expiration Date: 08/26/2069

VFC: Yes

Lot Active: Yes

Quantity on Hand: 692

Cost Per Dose (\$): .00

Save  
 Cancel  
 Add New

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**Modify Quantity On Hand**

Action: Subtract

Amount: 1

Reason: Open vial but all doses not administered

- The page will update and the message, 'Inventory was updated successfully' will display in red at the bottom of the page. The Quantity on Hand will display the updated value.

**Edit Vaccine Inventory Information**

Site: Iowa Training Organization

Trade Name: Moderna COVID-19 Vaccine

Manufacturer: Moderna

NDC: 80777-0273-90  
 CARTON, 10 MULTI-DOSE VIALS

Lot Number: ERT4567 x

Dose: 0.5

Expiration Date: 08/26/2069

VFC: Yes

Lot Active: Yes

Quantity on Hand: 691

Cost Per Dose (\$): .00

Save  
 Cancel  
 Add New

---

**Modify Quantity On Hand**

Action: Add

Amount:

Reason: New Shipment

**inventory was updated successfully.**